

Job Description

JOB TITLE:	Young Scrutineer (2 posts available)
GRADE:	London Living Wage – Casual Contract
POST NUMBER:	A400600713
DIRECTORATE:	Directorate of Children’s Services
SERVICE:	Commissioning, Policy and Improvement
RESPONSIBLE TO :	Strategy and Partnership Manager
RESPONSIBLE FOR:	
	DBS Basic / Enhanced check not required This post is not politically restricted
JOB SUMMARY:	This post is for 16- and 17-year-olds in Year 12 or equivalent in college or work, who live, work or are educated in Tower Hamlets, to ensure the voice of the child and young person is captured though out the Tower Hamlets Safeguarding Children Partnership. The role is up to 4 hours per week, and the role can be flexible around any educational or other work commitments. Tower Hamlets Safeguarding Children Partnership has been increasing engagement with children and young people and reviewing scrutiny processes. Scrutiny involves examining the work of a particular area of work, in this case the Tower Hamlets Safeguarding Children Partnership and advising it on how it could improve. The role of Young Scrutineer will be to challenge the members of the Partnership, which includes the Council, the NHS, the Police and others, to ensure that the voice of the child/ young person is continuously at the centre of our work and to provide a young person’s point of view.

	The Young Scrutineers will also engage with other young people involved in the activities to gain their views and feedback to the Partnership. The Young Scrutineers will work alongside the Independent Scrutineer and will be line managed by the Strategy Manager. The role will be for a 12-month period, to work alongside the priority areas. The priority groups focus on the areas of Adolescent Safeguarding and Think Family. The Young Scrutineers will bring their contributions to these groups and the Partnership's leadership.
ROLE REQUIREMENTS:	Qualifications and Experience are not required but the following qualities are desired.
1.	Basic Literacy Skills (English)
2.	Knowledge of IT and Microsoft
3.	Confident in talking to a wide range of people
4.	Passionate about making a change for children and young people
5.	Able to be able to communicate clearly
6.	Willingness to learn new skills
7.	Willingness to work with others
8.	Ability to use initiative
9.	Interest in Safeguarding topics
CORPORATE RESPONSIBILITIES	
10.	Actively contribute to the council's aims and outcomes in a way that reflects the Tower Values.
11.	Develop and maintain positive relationships with others.
12.	Promote equality among all staff and members of the

	community in Tower Hamlets.
13.	Support learning within the Tower Hamlets Safeguarding Children Partnership, using good evaluation and communication skills.
PEOPLE	
14.	Working with senior members of staff.
15.	Working with other groups of young people including but not limited to, Youth Council, Children in Care Council and Young Influencer at Health Watch.
SERVICE	
16.	Be able to feedback other young people's points of view as well as your own to senior members of staff.
17.	Be confident in talking about areas you would like to improve.
PERFORMANCE	
18.	Attend meetings with the leadership of the Tower Hamlets Safeguarding Children Partnership. <i>(This can be arranged around other needs)</i>
19.	Meet with line manager and Independent Scrutineer weekly.
20.	Attend meetings with senior staff, which includes giving feedback on areas.
21.	Research carried out with other young people.
22.	Contributing to programmes of work.

Requirements	Person Specification for the Post of	Essential (E) or Desirable (D) (if applicable)	Method of Assessment A= Application Form T= Test I= Interview
Knowledge	Some knowledge of Tower Hamlets.	D	A/I
Qualifications & Experience	None required – but basic literacy and IT skills are desirable	D	A/I
Living the TOWER Values sets out the essential behaviours required of all staff.		They are aligned to the organisation's five TOWER Values	
We work TOGETHER across boundaries and with partners to achieve the best outcomes for Tower Hamlets	<i>Building relationships, working with people from the council, police, health, voluntary sector and schools.</i>	D	A/I
We are OPEN and transparent	Communicating clearly – communicating feedback gathered from other young people and communicating your own ideas.	D	A/I
We are WILLING to challenge, innovate and be accountable	Learning & challenging – Learning from the Safeguarding Children Partnership and appropriately challenging areas that need improvement.	D	A/I
We empower each other to be EXCELLENT and go the extra mile	Having purpose & personal motivation – Becoming a key part of the Tower Hamlets Safeguarding Children Partnership.	D	A/I
We RESPECT all communities, they are the heart of everything we do	Respecting diversity and being inclusive – Including all in the development of the THSCP.	D	A/I

Additional Requirements	<i>Applicants must be 16 or 17 years old, as this post is restricted for those classified as 'young people'.</i> <i>The person must either, live, work, or attend education in Tower Hamlets.</i>		
--------------------------------	---	--	--

OTHER CONDITIONS:

To maintain personal and professional development to meet the changing demands of the job and participate in appropriate training/development activities including the council's 'My Annual Review' scheme.

Ensure that all duties and responsibilities are discharged in accordance with the council's policies and procedures, Code of Conduct and relevant regulations and legislation.

To comply with the council's equal opportunities and diversity policies ensuring anti-discriminatory practice within the service area.

To undertake additional duties that may arise from time to time commensurate with the grade of the post.

